

## Theatre Off Jackson Space Usage Fees for 2026

Theatre Off Jackson (TOJ) exists to provide an affordable performance venue for small arts groups and independent artists. Our co-producers bring strong creative ideas and a capable production team and TOJ supplies a well-equipped, "artist-ready" space for performances and rehearsals.

TOJ's pricing structure is based on the number of shows per week (Monday to Sunday.)

### Space usage fees

Single performance	
Sunday - Thursday	\$450
Friday - Saturday	\$600

2 shows per week	3 shows per week	4 or more shows per week
\$475 per show	\$425 per show	\$350 per show

Key deposit (fully refundable)	\$50
Cancellation deposit (applied to final invoice)	\$250

### Load in and Technical Rehearsals

Load and tech rehearsals *within the same week* as opening (for multi-day run): No charge.

Load in and tech rehearsals in the *week prior* to opening (for multi-day run), or prior to a single performance: \$150 per day, or \$500 for the week.

### Technical Liaison and Booth Technician: \$30/Hour

A TOJ Technical Liaison (TL) will be assigned to each show. The TL gets co-producers acquainted with the space and technical equipment at load in, confirms that your SM and/or technicians are proficient with the equipment, and supervises strike. The TL is not a booth technician and will not run your show, but will be on call should any technical emergencies occur. The number of hours the TL works depends on the complexity of the show and an estimate will be provided after co-producers complete TOJ's tech form.

**No Intermission fee:** \$75 per show

TOJ subsidizes co-producers' venue costs with earned revenue, including bar and concession sales during intermission. No intermission reduces our venue income.

**Venue Sustainability Ticket fee:**

Did you know that it costs TOJ \$1000 to operate per day? Our space usage fees (\$350-\$600 per show) cover only a portion of this cost and we actively raise funds to bridge the gap. Our mission has always been to be a hub for diverse and affordable artistic performances. However, with rising operating costs, dwindling grant opportunities, and the limited capacity of our two-person full-time staff, we need to diversify income sources so TOJ can continue to serve the community while maintaining low costs to the co-producer.

Effective January 1, 2026, we will be instituting a \$3 Venue Sustainability Ticket fee and our own ticketing system. This is similar to how TOJ operated a few years ago. We recognize this can feel like a big change and we did not take this decision lightly. By owning the ticketing system process, TOJ will be able to streamline payments to both parties and also cross-market other TOJ co-produced shows to the broader TOJ audience. By working together as a collective, we hope to increase the audience base for all TOJ co-producers while ensuring TOJ's sustainability for the long-term. We also recognize that some producers have ticketing relationships that are difficult to break – let's talk about those and find a solution.

Under this model, the co-producer will still be responsible for uploading, managing, and editing all ticketing information and customer inquiries. In the patron checkout process, TOJ applies a \$3 Venue Sustainability Fee per ticket sold and our preferred ticketing vendor will charge a fee to the patron. These fees do not detract from the co-producer's income. Both Theatre Off Jackson and the co-producer retain patron data.

**Other charges for optional items:** Floor paint, expendables, and equipment outside normal rep plot such as projectors, hazer, etc. See Co-Producer FAQ for details.

This fee structure helps Theatre Off Jackson continue serving our co-producers and fulfill our mission for many years to come. We thank you for your continued support and for making vibrant art for Seattle area audiences.